

Application for Temporary Suspension of Course

This form is to be completed by any AFTT international student who wishes to apply for temporary suspension of a course.

Instructions

- Student is required to make themselves familiar with AFTT's *Policy #04.04.3 Deferring Suspending and Cancelling Student's Enrolment* before submitting the application;
- Applications for Temporary Suspension of a Course must include appropriate supporting documentation.
- Student is required to sign and date the application;
- International students are to submit their Application for Temporary Suspension form directly to International Services Administration (international@aftt.edu.au).

Important Information

International students may apply for temporary suspension of a course for a maximum of one (1) semester only in the following limited circumstances:

- on the grounds of compassionate or compelling circumstances (at the discretion of AFTT);
- student visa delay.

APPLICATION FOR TEMPORARY SUSPENSION OF COURSE: International Students

| Student Name | Student Number |
|---|----------------|
| AFTT course you are studying: <div> <input type="checkbox"/> ACTING: <input type="checkbox"/> Diploma (CUA51015) <input type="checkbox"/> Advanced Diploma (CUA60615) </div> <div> <input type="checkbox"/> FILM: <input type="checkbox"/> Diploma (CUA51015) <input type="checkbox"/> Advanced Diploma (CUA60615) </div> <div> <input type="checkbox"/> LIVE PROD : <input type="checkbox"/> Diploma (CUA51015) </div> | |
| Course Re-Commencement | |
| When do you intend to re-commence your studies? Intake Start Date: | |
| Please state the reason why you wish to suspend temporarily your studies: | |
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| Documents submitted to support the application | |
| <ul style="list-style-type: none"> • Original certificate or letter on letterhead from a registered treating medical practitioner; • Original certificate or letter on letterhead from a registered health practitioner; • Letter from a campus counsellor; • Letter from counsellor or pastoral carer i.e. clergy providing grief counselling; • Certificate from a funeral director or death certificate; • Copy of an accident report/Police report; • Court summons/or other legal documentation; or | |

- Other – please specify

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Applicant's declaration

- I declare that the information I have provided on this application is true and correct;
- I understand that course temporary suspension may have financial and/or academic consequences;
- I have read and understood AFTT's Policy #04.04.3 *Deferring Suspending and Cancelling Student's Enrolment*.

Student name:
Student signature:
Date:
AFTT Office Use Only
Application:
☐
Approved
☐
Denied (if denied, state reasons below)

Course Director name:
**Course Director
signature:**
Date:
**Director of International
Services name:**
**Director of International
Services signature:**
Date:
Notes: